

**MINUTES OF THE MEETING OF CLANFIELD PARISH COUNCIL MEETING HELD IN ST JAMES CHURCH HALL**  
**ON WEDNESDAY 3<sup>RD</sup> FEBRUARY 2010**  
**commencing at 7.00 p.m.**

Present: Cllr B. Ahern Chair; Cllr M. White; Cllr M. Nutall; Cllr K. Crookshank;  
Cllr P. Rodgers; Cllr P. Turner; Cllr D. Newberry; Cllr L. Barker

In attendance: Parish Clerk Mrs Diane Duffy; District Councillor Ken Moon; Chris Murray – Head of Planning EHDC; Phil Mills HCC Trading Standards, Sgt Haines, Inspector Shipp and 15 members of the public

1/10 **SPEAKERS:**

**PHIL MILLS RE: NO COLD CALLING ZONES**

The Chairman introduced Mr Mills who is a Trading Standards Officer. Mr Mills stated that he works with a team and they are there to protect the public from things such as doorstep crime – including bogus calling a distraction burglary which is more likely in the summer time – he went on to explain how this occurs. He explained about rogue traders and the way in which they cold call saying that a job needs doing, which then turns into a larger and far more expensive job – he gave examples of incidences where people have been made to pay a great deal of money either for shoddy work or work which was not required. These events are often not reported to the police as the victims do not realize that they are being scammed. He distributed the Safe and Sound pack which gave general consumer and safety advice on these issues this also included an Approved Trader Directory which was similar to the Check a Trade leaflet which is distributed locally. There are specific areas which are being designated as No Cold Calling Zones and these have a sign on lampposts which does act as general deterrent where people are more likely to say no to these bogus callers and if they are approached are more likely to report to the local police. There are currently 112 zones in the County and it was stated that 83% of residents within a zone feel safer and 74% feel more confident to say no. It was considered that some areas of Clanfield could benefit from this action – an item would be included in the next newsletter. The local police endorse what the Trading Standards team are doing and he said that many of the action tackle the fear of crime issues

The Chairman thanked Mr Mills for attending the meeting and making the attendees aware of what can happen and the preventative measures being taken

**CHRIS MURRAY HEAD OF PLANNING FROM EHDC**

The Chairman introduced Mr Murray to the meeting. Mr Murray said that he has been at EHDC for 8 years most of which had been spent covering the north of the district and has recently taken over from Daryl Phillips as Head of Planning. He has been running the planning training events at EHDC which have been very well received – 3 Clanfield planning committee members and the clerk had attended. He explained that with regards to the major planning application pending for Green Lane he would not be able to comment on it, but would be happy to take back any questions raised to the planning officer. He explained the new structures within the planning department. The service was in two sections – the Development Team who were responsible for planning matters and the Development policy Team who were responsible for the Local Plan, Local Development Framework and the Core Strategy and a support team which look after conservation, heritage and trees. He said that they have a number of challenges ahead with the introduction of the South Downs National Park and all it entails which will impact on their work, but should not impact on the Parish Councils. He said that most of the planning work will remain with EHDC but a small number will be passed to the SDNP for decision. There will be a change in policies and the Parish Councils may notice a difference in the consultation process. He spoke on the shared role of Chief Executive of EHDC with Havant Borough which will impact on the structure within EHDC but could mean more opportunities for joint working with some services managed between the two. He spoke on the success of the Bordon/Whitehill Eco- Town. The Chairman addressed the meeting stating that Chris Murray, and Cllr Moon, would be unable to comment on the Green Lane application – if Cllr Moon made any comment this would prevent him from any Council Chamber debate on the application – any comments would be taken on board. General planning questions were submitted to Mr Murray – one being concern over completion of building works and is there a timescale – Ridge Close was mentioned and Mr Murray said that he would look into this.

The Chairman thanked Mr Murray for speaking at the meeting – he would stay until the agenda item on Green Lane had been discussed.

2/10 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Foster and Cllr Lamacraft

3/10 **TO RECEIVE DECLARATIONS OF INTEREST**

There were no declarations of interest made at this point of the meeting

4/10 **TO RECEIVE POLICE REPORT**

Sgt Haines reported on the problems incurred during the recent snow including abandoned cars which had been broken into. He said that Cllr Moon had raised the issue of arson in the village – Sgt Haines said that there were 5 reported arson attacks in the area but there appeared to be no particular pattern to them – he had met with Mr Locke from the fire service to see if there were any particular trends - the fire service did have a Lifecourse scheme for fire offenders and a scheme called Fire Starters which was aimed at under 10's – explaining the dangers of playing with matches. He said that it would be good to get the fire service involved when the Skate Jam event was held as there had been reported incidents of fires on the ramps. Sgt Haines reported on the new CTCG meetings for the southern parishes set up by EHDC as a partner agency which would trial for 6 months. Parking issues were discussed as there had been issues regarding parking around Petersgate School and other areas. There were parking restrictions proposed for the two shopping areas within the village with limited waiting to protect the local businesses. Ins. Shipp said that shopkeepers must report if vehicles have been parked for a long time. The issues of parking on pavements was also raised it was stated that it is not an offence but can be reported if causing an obstruction. The police left the meeting at 8. 10 p.m.

5/10 **TO AGREE MINUTES OF THE LAST MEETING**

The minutes of the last meeting were agreed and it was RESOLVED that they be duly signed as a correct record.

6/10 **TO RECEIVE CORRESPONDENCE LIST –**

HCC proposals for parking restrictions – Drift Road / South Lane

**HCC – letter and information** regarding proposed waiting restrictions for South Lane and Drift Road – copied to all and suggestion of extending along frontage of Memorial hall forwarded

**Request from Mr Rook** – Manor Farm – for a letter of support from the council for the possible provision of a footpath link from Green Lane to the Hampshire Hog area – Cllr White declared an interest – members agreed to the request

**ROSPA** - booked for this years Annual play Equipment inspection

**South Downs National Park** - Parish Reps Election – please would you let the clerk have your selection by the end of the meeting – members were directed to the website for the candidates information

Clanfield Scout Group - shortlisted for grant – [www.futurefriendly.co.uk](http://www.futurefriendly.co.uk)

HTC – allotments project

Hants County Youth Band – thank you letter for donation

Royal British Legion – thank you letter for donation

Audit commission - Appointment of Internal Auditor

Police – Butser news Issues 10 and 11 and crime statistics for Nov and Dec

- South of Butser Country Watch warnings

- Scams Awareness month

**EHDC** - Parish Precept – 2010/11 – Tax base details

- South Downs National Park News

- Quarterly Community Planning newsletters

- Core Strategy Consultation reminder

- Various Snow updates; Passenger Forum Minutes

- Briefing 23/2 – meaningful Engagement of Young People in Formal meetings

- Audit Commission Case Study; Standards Committee Agenda etc

- Planning committee Agendas etc; Nuisance Vehicles

- Community Forum/ Bulletins

- Joint community Forum agenda and mins

**HCC** - Local Transport plan 2011

- Havant Area Bus Service Re-tendering; Sunderton Lane Closure Notification

- Newsletter from Hampshire Countryside Service; Hampshire Now Special issue

Doorstep Crime/ Trading Standards Warnings

**HALC** - Weekly Bulletins

- Budget consultation meeting; Sustaining a healthy Bee Population

- Update/copies of NALC Observations etc; Communication Briefing; External Audit advice

- Information updates; Development Update

**NALC** - letter re: possible withdrawal of HALC;

Correspondence contd...

- DIS (Direct Information Service; Conference/Events; Local Council Awards
- National Training Strategy; Leadership Academy
- EHAPTC** - War memorials – maintenance Repair protection
- Agenda mins of meetings – inc March 10<sup>th</sup>; EHDC liaison meeting notes

**SLCC** - Practitioners Conference

Environment Agency – Groundwater Updates

South Downs Focus; South Downs Advisory Forum – meeting 25/2; Building Schools for the Future Consultation

Sustainable Communities Act – Amendment Bill; CPRE – Fieldwork

Rural Services network – news / Xmas Greetings / Free Service for Community Groups

Community First East Hants information; treasurer of trustee board advert

One Community ISA briefings; Interagency Forum Dec mins; Voluntary managers Forum 4<sup>th</sup> Feb

Some of the above are via e.mail and have been forwarded to members accordingly

**Docs/Booklets:** EHDC New briefs; Centre of Excellence Training programme; Clerk and Councils Direct;

Countryside Access Forum; Harah Newsletter; Community Action News Updates; Hants land matters; FWAG 2009

magazine; Community First Volunteer Certificate Ceremony info, Newsletter; Learning Highways 2010 Training

Programme; West Sussex County Council – Minerals and Waste Dev. Framework; CPRE Autumn Update; Communique;

Hampshire Now; The Clerk; Clerk and Councils Direct; Local council Review; Small Grants Scheme newsletter;

### **OPEN FORUM 8.15 p.m.**

A question was asked regarding the CCTV in Peel Park – who monitors it – it was explained that it was only ever viewed if there had been an incident i.e. vandalism; have any identification been made on the people who were captured with horses and buggies in the park; it was considered that a letter of thanks should be sent to the local farmer whose staff assisted in the recent snow; it was suggested that the council might like to consider a central mailing base for villagers - it was stated that the website was available for all to view.

### **MEETING RECONVENED 8.25 P.M.**

#### **7/10 TO DISCUSS AND FINALISE THE GREEN LANE DEVELOPMENT COMMENTS FOR SUBMISSION TO EHDC FOLLOWING THE PLANNING COMMITTEE MEETING HELD 19<sup>TH</sup> JANUARY**

The Chairman reported that Mr Murray, Head of Planning, had granted a two week extension for comments to be submitted to EHDC, due to adverse weather circumstances etc – the date for comment will be 16<sup>th</sup> February. He also reported that the Council were delaying the production of the newsletter to include the final comments submitted by the Council to EHDC. It had been agreed at the Councils Planning committee meeting that objections would be raised to the proposal and the reasons were stated within the minutes of the committee meeting. Members of the public present at the meeting raised issues such as concerns over the proposed Care/Nursing Home; Car parking; Community Facilities; Traffic; Access; Size and mix of housing; Drainage – these were all issues of concern that the Council had already included within their draft comments along with impact on local schools and medical facilities. There was concern over the increase in the outline application for 300 dwellings plus a care home instead of 275 dwellings and no care home – these additional buildings appeared to be to the detriment of the public open space provision. It was RESOLVED that Council members would meet to finalise the draft which had been produced from the planning committee minutes before submission of the Councils comments to EHDC on 16<sup>th</sup> February – the submitted comments are attached to these minutes. The Chairman urged residents to write in individually expressing their concerns to EHDC

Members of the public left the meeting at this point

#### **8/10 TO DISCUSS POSSIBLE RECONSTITUTION OF THE COMMUNITY FACILITIES SUB COMMITTEE**

It was suggested that the Sub Committee should be reconstituted, in view of the outline planning permission for Green Lane and the reduction in size of a proposed Community Facility. It was duly RESOLVED that this sub committee be reconstituted. The Council members would be Cllr Foster; Cllr Nuttall and Cllr Lamacraft. The clerk felt that she could not take the minutes for this group so it was agreed that a member of the group would do so and report back to the Council

#### **9/10 TO RECEIVE COUNTY AND DISTRICT COUNCILLORS MONTHLY REPORTS**

Cllr Moon reported on the budget for the coming year would be put before Cabinet and hopefully approved on the 25<sup>th</sup> February. He said that he had received many calls during the snowy period regarding requests for grit bins and path clearing.

County/District Councillors reports contd.....

He said that the problems which were faced brought the community together and the local shops thrived which reflected the need for local facilities and that they should be supported.

10/10 **FINANCE**

To receive financial statements The January financial statement had been circulated to members showing the ¾ mark of the precept. The February statement was circulated showing a closing balance of £242172.66

To receive/agree list of payments including January Cheques totalling £1514.02 had been issued in December and cheques totalling £6916.12 issued in January. Cheques totalling £2089.81 were duly presented for payment It was RESOLVED that all of the payments be made. The list of payments attached to the minutes

Application for funding from Good companions (precepted) An application for funding assistance for the Good Companions had been received – they were asking for £250.00 – it was RESOLVED that the sum be duly granted.

Application for funding from St James PCC - Burial grounds upkeep (precepted) An application for funding assistance towards the upkeep of St James churchyard had been received – it was RESOLVED that the precepted sum of £300.00 be duly issued

Application for grant from FWAG An application for funding assistance from FWAG had been received – it was RESOLVED that the sum of £50.00 be duly granted.

11/10 **TO DISCUSS POSSIBLE PROVISION OF GRIT BINS**

Following the recent snow conditions in the Area – HCC were looking into the provision of grit bins for parishes and Towns – it was suggested that the parishes may received four grit bins – there needed to be further information on this as Cllr Moon said that this was not necessarily at no cost.

12/10 **TO RECEIVE UPDATE ON CLANFIELD MEMORIAL HALL**

The Chairman reported that a meeting had been held the previous week and things were progressing although substantial sums would have to be raised – Cllr Moon had volunteered to chair a fund raising committee – the council were to expect a grant application for the scaffolding. A local villager had offered to donate an air condition system for the blue room and a local roofing firm had offered to re-roof the building for just the trade cost of materials providing it was within his scope of works – grants etc would need to be applied for to cover other items and fundraising within the village . The target for re-opening was the Remembrance Service on 14<sup>th</sup> November, but with the volunteers coming forward this may happen sooner.

13/10 **TO DISCUSS NEW LOCAL MEETINGS PROPOSED: CRIME AND DISORDER**

The Chairman reported that this new joint partnership group as mentioned during the Police report was being set up for the three southern Parishes to discuss crime and disorder issues – it was agreed that the Chairman and clerk would attend these meetings which were to run for a six month trial period

14/10 **TO DISCUSS ISSUES REGARDING PEEL PARK**

Skate Ramp way forward - expenditure Four quotations had been received for re-vamping the skate ramp – members had all had time to consider the quotes which ranged from £7664.00 through to £14975.00 It was RESOLVED that the quotation for £7664.00 be accepted and also that an application be submitted to EHDC for Developers Contributions

Play Equipment the only issue to report was that the clerk had received a complaint that the bottom of the slide on the multi play unit needed to have a rubber surface put on it – members said that this was already there and that they considered there to be no issue with the slide

Pavilion Cllr Nuttall asked if a dustpan and brush and a broom could be left in the kitchen so that users could clean up as there was no access to the cleaners cupboard – clerk would organise.

Peel Park contd.....

CCTV update It was reported that the cameras were now in situ all of the trenching had been done and it was arranged for the following week to connect everything up – a lockable cabinet to house the equipment would be installed in a corner of the hospitality area

15/10 **TO RECEIVE REPORTS ON PARISH OPEN SPACES:**

STORRINGTON ROAD Nothing to report

SUNDERTON MEADOW - mowing; It was RESOLVED that instead of annually the grass in Sunderton Meadow would be cut every 2 months through the summer

SOUTH LANE MEADOW The next Trustees meeting would be held on Tuesday 16<sup>th</sup> February. A section of the wooden fence had been cut but had been repaired.

POND The Chairman said that the pond had been frozen for some time. HCC had been asked if they would take over the filter emptying an agreement on this had now been reached and they would add the pond to their clearing regime.

Land Registry/Deeds Update All of the parish owned land had now been registered with the Land Registry. The deeds would be deposited at the bank – there would be an annual charge of £20.00 for this service

16/10 **TO RECEIVE WORKING PARTY / COMMITTEE REPORTS**

To receive planning committee minutes; It was RESOLVED that the planning minutes be accepted - they included the comments for the Green Lane application which would be submitted by 16<sup>th</sup> February

Community Forum; An application from the Council for funding the new footpath in Peel Park was on the agenda – Cllr Barker offered to attend.

Newsletter; As this would include the Councils response to the Green Lane application – the date for copy had been extended by 2 weeks

Any Other Reports No other reports

At this point Mr Barden gave the members an update on the progress of the new Scout Hut.

The meeting closed at 9. 55 p.m.

THESE ARE A TRUE ACCOUNT OF THE MEETING

The next meeting is scheduled for Tuesday 2<sup>nd</sup> March

Signed.....

Dated.....