

**MINUTES OF THE ANNUAL GENERAL MEETING OF CLANFIELD PARISH COUNCIL HELD IN ST JAMES
CHURCH HALL ON TUESDAY 4TH MAY 2010
commencing at 7.00 p.m.**

Present: Chairman Mr Brian Ahern; Cllr Mrs K. Crookshank Cllr Mrs M. White; Cllr Mrs M. Nuttall;
Cllr Mr D. Newberry; Cllr. Mr P. Rodgers Cllr Mrs L. Lamacraft; Cllr Mr P. Turner;
Cllr Mr B. Foster;

In attendance: Parish Clerk Mrs Diane Duffy and one member of the public

46/10 **BRIEF VISIT TO MEMORIAL HALL PRIOR TO MEETING COMMENCEMENT**

The members of the Council visited the Memorial Hall so as to see the condition of the roof for themselves. The members were thanked for attending.

47/10 **TO ELECT CHAIRMAN AND VICE CHAIRMAN**

Nominations were requested for Chairman – Cllr Ahern was proposed and seconded and it was RESOLVED that he be re - elected as Chairman – declaration duly signed. At this point Cllr Turner congratulated the Chairman stating that he has put in an amazing effort and has done a “fantastic job” – the Chairman said that the Council worked as a “very good team” and thanked Cllr Turner for his kind comments. The Chairman called for nominations for Vice Chairman – Cllr Crookshank was duly nominated and it was RESOLVED that she be elected as Vice Chairman

48/10 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr L. Barker

49/10 **TO RECEIVE DECLARATIONS OF INTEREST**

The Chairman and Cllr Newberry declared ad prejudicial interest in relation to the item under Finance for the grant application form Clanfield Memorial Hall as they were to stand as hall Trustees – the clerk was asked to check what the procedure should be for the South Lane Meadow Trustees

50/10 **TO RECEIVE POLICE REPORT**

There were no police representatives in attendance, members said that it was very worrying that there were a lot of SOB Countrywatch reports being received.

51/10 **TO AGREE MINUTES OF THE LAST MEETING/MINUTES OF THE ANNUAL PARISH MEETING 2009**

The minutes of the last meeting were agreed and it was RESOLVED that they be duly signed as a correct record. The minutes of the Annual Parish meeting held in April 2009 were also agreed and it was RESOLVED that they be duly signed as a correct record.

52/10 **TO RECEIVE CORRESPONDENCE LIST**

Confirmation of RoSPA inspections to be carried out in May
Local Resident raising bonfire concerns
Resident asking if the Wellhead area could be tidied up – clerk actioned
LCR – subscription for the Local Council Review – Only one copy to be ordered
Thank you letter from FWAG for the donation
Annual Donation from Clanfield Joggers for the occasional use of Peel Park
South of Butser News and statistics; Countrywatch alerts
EHDC - Bulletin

Correspondence contd.....

- Grant letter from EHDC for costs incurred for the Skate Jam
- Allotments – Green Lane – residents letter (sent to EHDC)
- Copy letter sent to resident regarding Green Lane development
- Free Finance Seminar; Licensing Reviews; Housing Conference;
- Code of Conduct Training; Standards newsletter; Community Forum papers
- Climate Change Seminar 20th May request for a member to attend
- East Hants Passenger Transport Forum 21st May – Cllr Foster was unsure if he could attend
- The Chairman received notification of a planning surgery on 27th May – no-one could attend so comments including Green Lane flooding, community centre, traffic would be submitted

HCC - Traffic Order proposals for South Lane and Green Lane – copy of public notice

- Grit Bins request submitted (Green Lane Roundabout area; New Road; Sunderton Lane; Swallows/Ivy Orchard
- HAT meeting papers; Havant Area bus retendering
- Annual County Service – Cllr Newberry to attend

EHAPTC – minutes – Cllr Foster was nominated to attend

HALC – updates; Finding/Bidding for project Funding; Bank Account info; Basics of Employment; Blachire illuminations advert

NALC - Event programme

SSD Groundwater Briefing

RBS software – course information

Rowans Hospice June 2010 is hospice Awareness month – any support would be welcomed

SLCC - Working with your Council Induction Course

- VAT and local Councils; Summer Seminars; Cemetery Management

Voluntary Awards Ceremony 29/4; Rural Service Weekly Forums

Interagency & Volunteer Managers Forum Wednesday 9 June 2010, 10am – 12 noon in the Rose Room, The Town Hall, Heath Road

Sutcliffe Play – letter stating that they are now Employee owned

Licensing Laws

Docs: Reaching Out – Rowans Spring magazine; Kompan Playgrounds; CPRE Countryside Voice – inc Raffle Tickets & 2010 Members Guide; Fresh Air Fitness; Butterworths Webinars

OPEN FORUM 7.28 p.m.

Matters raised: Report of a local burglary; rotting tree in the walkway between Redwing Road and New Road; Lack of white lines on some roads; overgrown hedge – Redhouse Lane – clerk to report issues raised.

MEETING RE-CONVENED 7.32 P.M.

53/10 **TO RECEIVE COUNTY AND DISTRICT COUNCILLORS MONTHLY REPORTS**

Apologies from District Councillor Payne and County Councillor West

A written report had been received from Cllr Moon which covered the following issues: Apologies for non attendance at this meeting and congratulations to the Council on another successful year under the excellent Chairmanship of Cllr Ahern; he has been overwhelmed by the support not only from the Council but also parishioners for the restoration of the Memorial Hall roof with more than £3000 already donated by residents, about 75 people attended the AGM and a lot of support received – he is confident that the hall will be back in operation for this years Memorial Service on November 14th; the leader Fund bid may not be as successful as first hoped as due to many applications the allocated amount has had to be capped at £5000 not the hoped for £10,000, he hopes that some funding will be obtained from CIF as soon as possible; the AGM of the Memorial Hall accepted the resignations of the existing trustees and new people were appointed - Brian Ahern, David Newberry and he were among the nominees who were all adopted to serve as trustees. The level of support from villagers and the Parish Council is as always brilliant in Clanfield. At the public meeting a senior member of EHDC commented publicly on the community spirit within the village and many parishes would die to have the same support as in Clanfield; he continues to work with the steering group on the Green Lane Community project; finally thanks to the support of

County & District Councillors reports contd.....

EHDC, Police, and HCC and indeed the young people of the parish another Skate Jam event is to be held on 30th May. The Leader of the Council and the cabinet member for Young people will be lending their support. He is delighted that this is developing into an annual event and again thanks to your chairman and parish clerk for all the work they have done to ensure that the Parish Council are seen to be supporting the young people with this event.

54/10 **TO UPDATE ON THE GREEN LANE DEVELOPMENT PROPOSALS**

The Chairman had, whilst attending a meeting at EHDC, met Adrian Ellis and voiced his concerns regarding the way that information on the Green Lane proposals was being “dribbled out” – Mr Ellis said that he hoped to put all of the documentation into one file by the end of the week. Cllr Rodgers said that further amendments had been received which the Council need to comment on – it was unclear as to what had changed. The consultation date had been extended to 19th May – it was 13th May. There were concerns that the application would not be able to fully considered by District Councillors by early June as all of the information had not yet been put together – how could members comment – it was stated that until it went to committee no-one knew if it will be turned down – if it is a re-application can be made – EHDC priority is to bring it to committee. A question would be raised with EHDC as to why documentation date stamped 1st April had only just filtered through.

55/10 **TO RECEIVE AN UPDATE FROM THE STEERING GROUP ON THE NEW COMMUNITY FACILITIES**

The minutes from the Steering Group meeting had been circulated. A meeting had been held between members of the group, EHDC representatives and the agent on 14th March when it was stated that EHDC knew nothing about plans for a community building despite these having been lodged with them when they were first produced and included within the published Development Brief. There had been no representation by EHDC to the agent that the plans existed. A set of plans would be given to the agent and a further meeting would follow. It was thought that the developers were trying to provide the minimum and the Council should try to get the maximum and that there appeared to be less enthusiasm from the planners when the agent was present. It was suggested that they were increasing the number of houses, but were “quibbling” about the community facility provision.

56/10 **FINANCE**

To receive financial statement The financial statement had been circulated which showed a balance of £260441.40, this included the first precept payment, the statement was duly accepted

To receive and agree 2009/10 finalised accounts prior to audit The clerk had produced the final account ready for audit and these were duly accepted by the Council and it was RESOLVED that they be signed by the Clerk and Chairman

To receive list of payments The list of payments was circulated showing cheques issued since the last meeting £953.86 and cheques presented for payments £1586.95it was RESOLVED that all of the above payments be duly made . List of payments attached to the minutes for members. The clerk raised the issue of the broadband provider being unsatisfactory, she had looked into changing to Virgin which, hopefully, would provide a faster, more efficient service. The Chairman suggested that the existing provider would have to run alongside the new one for 3 months – members agreed to the costs involved for setting up the new service and to ensure that the clerk would not be out of pocket and running the old one in parallel for the required time.

To consider grant application from Clanfield Memorial Hall The Chairman said that members have now seen the hall problems and what is involved in the repairs – the new Trustees have to raise the finance to enable the works to proceed. They need to raise £35,000 in matched funding - donations already received were exceptional, but there was still £25 – 30,000 to find. Cllr Newberry said that the priority now was to get the roof safe and water tight this summer. Further grants were being sought and there had been offers of support from local people. It was proposed, seconded and RESOLVED that the Council offer support to the sum of £10,000 for the purpose of

Finance contd.....

carrying out the roof repairs and subject seeking match funding – interests were declared by the Chair and Cllr Newberry who took no part in the vote – the decision was unanimous. A CIF application was pending.

To consider making funding available for the Community Facility Steering Group Cllr Nuttall reported that an offer had been received from an independent planning advisor to assist the Community Facility group – if consultation was needed with other professionals then it was probable that charges would be made. It was duly RESOLVED that the sum of £1500.00 be put aside for possible costs incurred.

57/10 **TO RECEIVE UPDATE ON CLANFIELD MEMORIAL HALL**

The Chairman stated that the £10,000 grant agreed under finance would keep the enthusiasm going. An interim meeting had been arranged to sort out the amendments to the constitution. The Trustees would meet to make sure the legalities were observed, but would eventually leave the running of the hall to the management Committee. The hall would only be up and running again once the roof was fixed the Chairman was in communication with Mr Seeley - Head of Building Control at EHDC. The Chairman reported that it may be possible to apply for funding from Developers Contributions as the hall was used by a variety of groups – it was RESOLVED that this be looked into further and an application be made for up to £25,000. VAT would have to be paid which also needed to be covered when looking at funding for the hall repairs

58/10 **TO DISCUSS ISSUES REGARDING PEEL PARK**

Skate Ramp The refurbishments to the half pipe had been started and should be finished by the end of the next week

Skate Jam The Chairman reported that EHDC were originally going to run the event, but have to do it in conjunction with Council – they have requested an enormous amount of information/paperwork. A full license has also had to be applied for and notices were put up according to their rules, but some had been torn down – therefore letters would be delivered to the neighbouring properties. Arrangements were proceeding for the event on 30th May

Cllr West arrived at this point of the meeting

Play Equipment The weekly checks were being carried out and the equipment was being very well used – the RoSPA inspection was due by the middle of May

Pavilion There had been some damage to the guttering – a disc had been supplied to the police along with another one showing damage to the goalposts - the clerk had requested feedback from the police

CCTV update There was a faulty camera, under guarantee, which was due to be replaced by the supplier as soon as possible.

The Football Club stated that the league would not accept the “matta” type of surfacing so they had looked into concrete for the hard standing along one side of the pitch – members asked the clerk to obtain the quotations for the concrete path. Members still considered that green asphalt would be a more appropriate surface and it was considered that the Council may be able to pay the difference. There was concern regarding the depth of the CCTV cabling and also the distance from the hedge – it was agreed that the clerk would arrange a meeting with the FC secretary before the planning meeting on 18th May to talk over the requirements

59/10 **TO RECEIVE REPORTS ON PARISH OPEN SPACES:**

STORRINGTON ROAD The litter/debris which had been left by contractors on the junction of Storrington Road had now been removed. Fencing and gates from the adjacent field was to be removed by the person renting the land

Parish Open Spaces contd....

SUNDERTON MEADOW The HCC work had now been completed – a large hole had been left in the Sunderton Lane hedge – the clerk would ask HCC to ensure that this was filled in by planting. HCC had not been permitted by DEFRA to bank up the edge of the field under the brambles. The grass had been cut

SOUTH LANE MEADOW The AGM would take place on Tuesday 25th May at 7 p.m. The grass was being regularly cut by the new contractor including the headlands

POND There had been a tidy up of the pond area - farm waste was removed from the walkway. There was a Rainbows pond dipping session arranged for 18th May

60/10 **TO RECEIVE WORKING PARTY / COMMITTEE REPORTS**

To receive planning committee minutes The minutes of the meeting had been circulated and it was RESOLVED that they be duly accepted.

Community Forum Cllr Foster had attended the meeting and reported that there would be expected traffic increase on the A3(M) following works on the Hindhead tunnel and that possible resurfacing of the A3(M) was being considered. The next meeting was scheduled for Tuesday 11th May

Newsletter Cllr Turner reported that the issue was running late there was still some space – the close off would be the coming weekend Cllr Turner was thanked for all of his work to produce the quarterly Newsletter

Any Other Reports The clerk had attended the Clerks Day and submitted a report. The clerk and Cllr White had attended the first CTCG meeting at Waterlooville police station.

61/10 **TO ELECT CHAIRMAN OF PLANNING AND MAKE ANY COMMITTEE CHANGES**

It was RESOLVED that Cllr White be re-elected as Chairman of the planning committee. Members were asked if they wished to change from any committees – if so please let the clerk know.

At this point the Chairman invited Cllr West to address the meeting.

Cllr West said that he had hoped to attend the March meeting but the date was changed meaning he was unable to attend. He reported on the Waiting restriction proposals for South Lane and Drift Road which was nearing the end of the statutory procedures – the only problem would be enforcement, although there has been some movement at EHDC at looking into decriminalized parking but this could take some time.

Cllr West apologised for not being able to attend the Annual Parish Meeting, but was pleased to have made it this evening.

The Chairman thanked him for attending and asked if he would take the Councils concerns regarding flooding in Green Lane and the Traffic Survey concerns raised by the Council – possible timing of the survey during half term and when roadworks were being carried out – back to the appropriate bodies

The meeting closed at 9. 20 p.m. The next meeting is scheduled for Tuesday 1st June at 7.15 p.m.

THESE ARE A TRUE ACCOUNT OF THE MINUTES OF THE MEETING

Signed.....

Dated.....

