

**MINUTES OF THE MEETING OF CLANFIELD PARISH COUNCIL HELD IN ST JAMES CHURCH HALL ON
TUESDAY 1ST DECEMBER, 2009
commencing at 7.00 p.m.**

Present: Cllr B. Ahern Chair; Cllr M. White; Cllr K. Crookshank; Cllr L. Lamacraft; Cllr L. Barker;
Cllr P. Turner; Cllr P. Rodgers; Cllr B. Foster; Cllr D. Newberry

In attendance: Parish Clerk Diane Duffy, District Councillor S. Payne; District Councillor K. Moon and 1 member of the public

137/09 PRESENTATION ON THE WORK CARRIED OUT AT THE BUTSER ANCIENT FARM by MAUREEN PAGE

The Chairman welcomed Maureen Page to the meeting. Ms Page said that she was one of the directors of the Butser Ancient Farm which had been in existence for 38 years and on its present site for 19. The project was set up to test archaeological theories – it is a clean site – there is no evidence of anyone having lived on the site – there are currently copies of 4 Iron Age roundhouses and 1 Roman Villa. The project started as a research site but has developed into an educational site and is visited by lots of school children, including those from the local schools, 14000 visited in the past year and there is an excellent feedback from the teachers. They also have older children on work experience placements and special needs children and adults. They were seeking a small amount of finance to pay for architects fees etc. in relation to possible design for the work that they hope to carry out. The work that they are hoping to carry out, to replace a dilapidated portacabin, is to be a new eco-friendly building to incorporate toilet facilities, shop and exhibition areas. The cost of a new building would be in the region of £150,000 which would use natural products and include sustainable heating and recycled water. Members felt that this was a very worthwhile and valuable asset to the local community.

138/09 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr M. Nuttall

139/09 TO RECEIVE DECLARATIONS OF INTEREST

No interests were declared

140/09 TO RECEIVE POLICE REPORT

There was no police representative in attendance

141/09 TO AGREE MINUTES OF THE LAST MEETING

The minutes of the last meeting were agreed and it was RESOLVED that they be duly signed as a correct record.

142/09 TO RECEIVE CORRESPONDENCE LIST

Letter regarding a planning issue raised at the last meeting – the Chairman reported that a letter had been received regarding a planning matter and at the last meeting members authorized him to look into the matter and report back – he stated that members of the planning committee agreed that the minutes of the meeting held on 27th October, when the application was discussed, were a true record. He stated that the members can only comment on information presented to them and the Council had not acted incorrectly. A letter would be sent to the resident – copies of all correspondence on this matter were available for members.

Police – Butser news and October Crime figures

- Countrywatch Warnings

OCS – Gang mowing renewals for 2010 - agreed

Horndean Tech College – management Committee papers – meeting agenda and reports including Service plan

EHDC - update on the planning department structure

- Meaningful Engagement of young people in formal meetings – briefing on 14th January at Penns Place

Youth Council Money Pot

- Special Joint Community forums – Budget Consultation – Tuesday 8th December at Penns Place

- Core Strategy Consultation document – being circulated

- Core Strategy – Policies for Whitehill/ Bordon

- Local Development Framework newsletter

- Passenger Transport Forum 8th December

HCC - Local highways meeting 2/12 – includes proposals for parking control at Drift Road and South Lane

Correspondence contd.....

- Temporary road closure - South Lane, Chalton
- Have your say about changes to Hampshire Minerals and Waste Core Strategy – 23rd November – 29th January
www.hants.gov.uk/mwcorestrategy
- HALC** - \$137 expenditure for 2010/11 remains unchanged - £6.15 per elector
- Updates; - South Down National Park – elections
- Do you live in one of Britains most Desirable Villages
- Future Membership of NALC
- Change of address
- EHAPTC** - meeting 2nd December
- NALC** - Policy Briefing - making of payments/electronic payments
- SLCC -- CPD Courses Nov/Dec 2009
- 2010 Training Courses
- South Downs joint committee Annual Review
- Community Action - Courses; Action News Update
- Butterworths Webinars
- Community First – Course info/ E. News
- Rural Services Network Community Survey
- CPRE Xmas Cards available
- Some of the above received via e.mail
- Documents:** EHDC press Releases / Newsbriefs; South Downs Annual Review; HALC – Local council news; The Clerk; Clerks and Councils Direct; HCC in Roads; NTC – Quarterly Report; HCC Minerals and Waste Core Strategy;

OPEN FORUM 7.20 p.m.

Matters raised: a question regarding the emptying of the ditch from beyond South Lane Meadow through to Downhouse Road; the hedge required cutting along Redhouse Lane; Cllr White asked Cllr Payne if there was an update on the school bus – Cllr Payne would look into.

MEETING RE-CONVENED 7. 30 p.m.

143/09 **TO RECEIVE COUNTY AND DISTRICT COUNCILLORS MONTHLY REPORTS**

Apologies were received from County Councillor West.

Cllr Payne reported that the Development Policy Panel – Regional Strategy – had collected local evidence with regard to geographical boundaries - four options had been discussed and it was agreed that East Hants would be kept together within the geographical counties – she would supply the Chairman with the web address for this item. She reported that Chris Murray has taken over from Daryl Phillips as head of the planning department. She went out with the Safer Neighbourhoods team – which included a visit to Peel Park – and things were very quiet.

Cllr Moon said that the decision by the Policy Panel was the right one as it kept Clanfield, Horndean and Rowlands Castle together. He is in the process of producing the budget for the Joint Panel meeting on 8th December. He reported that it was not an easy time for the DC at the moment – he reported a 10% - 20% cut in revenue support grants which was why joint working becomes important. He said that he has been working with the DC legal team to prepare an outline draft of a new Memorial Hall constitution, following a meeting with the Trustees held the previous evening – one of the Trustees had started a draft business plan and a meeting would be set up with the community team to try to obtain grants etc and it was hoped that an appeal would be launched in the new year. The Development Brief for Green Lane had been presented to the village - many villagers attended making comments and observations on the proposals with the main issue being access to the site. Cllr Moon reported that Code level 4 would be attained – not level 3 – it was noted that the plans included a nursing home and that the numbers of dwelling have increased from 275 to 300. Flooding and traffic movement along Green Lane were important issues. Cllr Moon reported that an application would be submitted early in the new year.

144/09 **FINANCE**

To receive financial statement The financial statement had been circulated to members – the balance to date stood at £258570.69. The clerk reported that £20 + VAT had been deducted from the account for Deed storage – the clerk would query this payment with the bank as it would be an annual charge

To receive/agree list of payments including application from South Lane Meadow Trustees to release precepted funds
Cheques totalling £912.86 had been issued since the last meeting and cheques totalling £5990.65 were presented for

Finance contd.....

payment – the clerk had secured a reduction in the charges made by the electrical company with regards to the pavilion lights. It was RESOLVED that all of the payments be duly made. It was RESOLVED that January payments would be issued as there was no meeting. Members agreed to a transfer of £3000 to the South Lane Meadow Trustees account for upkeep of the meadow as per the precept. List of payments attached to the minutes

Application for funding for gate at Chalton Churchyard An application had been received for the sum of £200 for a new lychgate at Chalton Churchyard to replace the old one which was falling into disrepair – it was duly RESOLVED that the Council contribute £200 for a new gate

Application for grant from Butser Ancient Farm An application for funding assistance had been received from the Butser Ancient Farm for fees to enable them to build a new building. After discussion it was RESOLVED that the Council would fully support this project and would grant the sum of £750.00

Application for grant from Hants County Youth Band An application had been received for funding for the Youth Band – it was RESOLVED that the sum of £50 be donated.

The half yearly internal audit had been completed and there were no matters to raise

145/09 **TO AGREE AND SET THE 2010/11 PRECEPT**

The finance working party had met and put together a draft precept for 2010/11 which had been duly copied to all members. Cllr Rodgers said that no provision had been made for the Memorial Hall. It was stated that action plans from the Parish Plan would need to be commenced. It was RESOLVED that the precept request for 2010/11 would be £86000.00

146/09 **TO UPDATE ON THE PROGRESS WITH THE LAND REGISTRY**

The clerk had made initial enquiries with the Land Registry and some of the Council owned land was already registered. The unregistered land included Peel Park; Chalton Green and the Wellhead – the clerk was due to meet a land Registry representative on 9th and this matter would be progressed accordingly

147/09 **TO RECEIVE UPDATE ON CLANFIELD MEMORIAL HALL**

The chairman reported that Cllr Moon has done a lot of work to get the 1st draft of the Trust Deed through the lawyers, the Business plan was very impressive. He reported that the Trustees had to understand that something needed to be done urgently, it was achievable, but their confidence had to be raised – it was hoped that work could commence in the summer of 2010 but a great deal of fund raising was required to enable this to happen. A flyer had been put out and a website started – some of the Trustees were unaware that these things had been done. Funds could be raised by an appeal to “buy a tile”, possibly membership fees for users. There was concern that if the hall was not soon up and running people would use new facilities – it was hoped that the hall could undertake more than just the roof repairs.

148/09 **TO DISCUSS ISSUES REGARDING PEEL PARK**

Skate Ramp update / expenditure Two quotations had been received for possible refurbishment of the skate ramp – a third contractor had not yet submitted the quotation – it was agreed that when all of the information was available it would be circulated to members for perusal

Play Equipment Nothing to report

Path to play equipment – Dev. Contribution request? A quotation had been received for £1837.00 to lay a mesh surfacing so that the grass would grow through to enable easier access for wheelchairs/pushchairs from the pavilion to the play equipment – a sample of the material was shown to members – it was RESOLVED that pending the chairman enquiring of users as to the suitability of the material – an order would be placed and that the sum would be requested from Developers Contributions

Pavilion the lights were now working

CCTV update Work had now started on the CCTV extension – the bases for the poles would be installed asap – the work to the trenching for the cables was already underway

Peel Park contd.....

At this point the clerk reported that two horse and carts had been seen using Peel Park – images had been seen on the CCTV and duly submitted to the local police

149/09 **TO RECEIVE REPORTS ON PARISH OPEN SPACES:**

STORRINGTON ROAD The road side hedge had been cut and the neighbouring resident thanked the Council for getting the work done. It was reported that Southern Gas had left the verge by the play area in an untidy state – they should re-instate accordingly

SUNDERTON MEADOW - entrance; It was RESOLVED that the contractor who had carried out work to the pedestrian accesses into South Lane Meadow be asked to offer a quotation for carrying out the same type of work to the Sunderton Meadow entrance.

SOUTH LANE MEADOW Several trees had been donated to the Trustees and it was arranged that these would be planted on Sunday a.m. the Trustees meeting had been held on 24th November

POND A general clear up had been carried out – this coming weekend the Christmas lights would be installed

150/09 **TO RECEIVE WORKING PARTY / COMMITTEE REPORTS**

To receive planning committee minutes. The minutes of the last planning committee meeting were agreed – the next meeting was scheduled for Tuesday 8th December

Community Forum The next Community Forum meeting – to present the budget for the southern parishes – would be held on Tuesday 8th December at Penns Place

Newsletter Has been delivered.

Any other Reports – offer of an Oak Tree Cllr Foster had received an offer of an oak tree for the Parish – it was agreed that it could be planted in one of the Meadows.

The Petersfield Christmas Festival was due to be held this Friday, Saturday and Sunday

The clerk reported that the community facility meeting has been arranged or 13th January – Cllr Lamacraft would be the Councils new representative

151/09 **TO RECEIVE UPDATE ON THE CAROL SERVICE.**

The posters for the event scheduled for the 18th December had been printed and would be placed in the local shops etc.

The meeting closed at 9.05 p.m.

THESE ARE A TRUE ACCOUNT OF THE MINUTES OF THE MEETING

Signed.....

Dated.....