

MINUTES OF THE MEETING OF CLANFIELD PARISH COUNCIL HELD IN ST JAMES CHURCH HALL
ON TUESDAY 2ND JUNE, 2009
commencing at 7.00 p.m.

Present : Cllr B. Ahern Chair; Cllr K. Crookshank; Cllr M. White; Cllr M. Nuttall;
Cllr L. Barker; Cllr P. Turner; Cllr P. Rodgers; Cllr D. Newberry;
Cllr L. Lamacraft; Cllr B. Foster (7.25 p.m.)

In attendance: the Parish Clerk Mrs Diane Duffy; District Councillor Ken Moon; EHDC Officers Chris Patterson and Linda Munday

60/09 **TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies were received

61/09 **TO RECEIVE DECLARATIONS OF INTEREST**

No declarations of interest were made

62/09 **TO AGREE MINUTES OF THE LAST MEETING**

The minutes of the last meeting had been circulated and it was RESOLVED that they be duly signed as a correct record.

63/09 **TO RECEIVE CORRESPONDENCE LIST**

Joint proposal for Clanfield, Rowlands Castle and Horndean to purchase Temporary Speed Signing to share between the three parishes – members discussed the proposals and it was considered that as there was a comprehensive traffic plan resulting from the Parish Plan the Council should not enter into anything at the present time.

Butser News

Countrywatch warnings

EHDC - reminder to members to update their register of interest – please see clerk of any change in circumstances

- Statement of persons nominated for the County Council elections on 4th June – on noticeboards
- Standards Committee papers
- New Community Planning Co-ordinator
- RAPP project; Passenger Transport Forum 29th June – please inform clerk if wishing to attend

HALC - Friday updates

- Village SOS; Independent Review Group; Green Spaces South East

EHADPC - minutes and agenda

Winchester City Council – Core Strategy – Preferred Option Consultation – can be viewed at

www.winchetser.gov.uk/liveforthefuture - and comments can be duly submitted

SSD – Groundwater Briefing

Hants Fire and Rescue Service Plan 2009-2012

SLCC – Summer Seminars

NHS – Health Care Close to Home

Accounting solutions from DCK Beavers

Community Action News; **Community** First newsletter

Interagency Forum – 8th June meeting postponed

Parish Plan news

CPRE - Stop the Drop; AGM

Some of the above received via e.mail and forwarded to all

Documents: Communiqué; The Playing Field; Core Strategy Preferred Option; The Clerk; Clerk and Councils Direct; EHDC Newsbriefs;

OPEN FORUM 7.10 p.m.

At this point the Chairman announced that the vestry screen in the church had now been installed and a service of rededication was held last week over 300 people had attended, he had read the lesson at the event. A plaque was installed saying that the screen was donated by the Parish Council. Cllr Rodgers raised an issue regarding the untidy mess at the top end of Ridge Close – Cllr Moon would look into this.

MEETING RE-CONVENED 7.15 p.m.

64/09 **POLICE REPORT**

PCSO Beard reported that Clanfield had been reasonably quiet – the crime figures would be forwarded shortly. Country Watch would be officially launched in two weeks time – local farmers were operating either by text or e.mail reporting any suspicious vehicles or people. The dates for the next 6 months Beat Surgeries had been formalised and the venue for Clanfield is the Top Table in South Lane – the dates would be advertised in the next newsletter and the website. A question was asked regarding the drop in crime figures – members would see the information once published.

65/09 **TO RECEIVE DISTRICT AND COUNTY COUNCILLORS MONTHLY REPORTS/UPDATES**

Cllr Moon reported that the concerns raised regarding the Pure Wine Bar seem to have settled down – the Section 106 is being adhered to – he did check the restrictions for the age of children in the flats above – none under 10 years permitted. He reported that the Green Lane Development Brief has been re-drafted and this was issued to the Council members the day after the last Council meeting – he reported that there appeared to be a breakdown in communication – the Brief would be presented to the Area Forum meeting on 14th July and it was important for the Council to respond. The meeting would be held at Clanfield Infants School and it was hoped that members of the public would attend. He reported that there had been concerns raised regarding postal services at Valley Park Drive, he had spoken to the sorting office and it was hoped that things would improve

66/09 **FINANCE**

To receive list of payments Cheques totalling £994.50 had been issued since the last meeting and cheques totalling £2968.66 were submitted for payment. It was RESOLVED that all of the payments be duly accepted. It was also RESOLVED that as there was no meeting at the beginning of July regular cheques could be issued. A list of payments attached to the minutes for members.

To receive financial statement The financial statement had been duly circulated showing a balance of £ 246927.55 – this included the 2008/09 Vat refund

Application from Horndean Technology College for Xmas Luncheon It was RESOLVED that the council would grant £125.00 as per the request for the regular event.

To complete the Annual Return Governance Statement for year ended 31st March 2009 & Internal Auditors report The internal Audit had now been completed and the Council needed to complete the Statement of Assurance – all members had a copy – it was duly RESOLVED that the form be completed with a yes in each column. The accounts would be available for inspection from 6th July

67/09 **PRESENTATION AND ADOPTION OF THE PARISH PLAN - Area Action Groups**

A draft copy of the plan had been printed – all members had a copy. Some gaps at the end of the document needed to be filled in – there was a question of acknowledgments – it was suggested that a blanket acknowledgement be included therefore no-one would feel left out. The chairman thanked everyone involved with the plan which had been produced in just over a year, a brief note of thanks from the Chairman would be included in his covering letter and would be included in the final plan and Lady Vincent would be writing the Forward - then it would be ready to complete. A decision would need to be made as to how to present the

Parish Plan contd.....

Plan – copies could be made available in public areas and it was considered that copies could also be available for purchase. The plan would also be on the website. There was some funding available from EHDC to enable the final production of the document. It was stated that the Plan would be a living document and that action points would be addressed and updated over the next 10 – 20 years – advice was given not to “bite off” too much or it wouldn’t be achieved. Members agreed that it was an excellent document and the Steering Group should be very proud – the chairman said that it would not have happened without the input of the 750+ households who responded to the questionnaires. Ms Munday asked how such a large response was achieved – publicity was the major key – leaflets and public meetings to keep villagers informed, also the threat of major development encouraged people to become involved. The Chairman explained the initial setting up of the working groups – each Parish Councillor was involved with one or more of the groups and things went from there – the Steering Group consisted of 2 Parish Councillors, District Councillor Moon and three parishioners.

A brief summary had been included in the newsletter and initial reports were that it had been well received. After further discussion it was RESOLVED that the Parish Plan be duly adopted and it would be presented to the Area Forum in July for reference and not for editing by the Committee as it was a Parish document – members were urged to attend the meeting on 14th July re-scheduled to be at Petersgate School.

68/09 **MEMBERS DISCUSSION ON THE GREEN LANE DEVELOPMENT BRIEF**

The Draft Green Lane Development Brief was submitted to the Council the day after the last PC meeting – there were some subtle changes one being a possible entrance from the old London Road – members had been copied the brief and only one comment had been received – it was stated that comments must be put forward so that a response could be sent to EHDC planning and thence to the Area Forum. Several issues were raised – Level 4 of new building; noise abatement; accesses etc. The Chairman said that the comments / requests for clarification had to be submitted to EHDC by 12th June – it was RESOLVED that all members must submit their comments/concerns to Cllr Crookshank by Monday 8th so she could collate them and produce a document to the Chairman for submission to EHDC

69/09 **TO DISCUSS ISSUES REGARDING PEEL PARK:**

Skate Ramp The existing skate ramp had received some remedial welding repairs following a call to the clerk from the RoSPA inspector who had raised several issues which had now been addressed. With regards to the replacing the ramps – a new company had been recommended and the group had made contact – questionnaires were being issued to the users and then a specification would be drawn up based on the findings

Play Equipment The RoSPA inspection had taken place and the report was awaited

Pavilion The clerk reported that an incident had recently been caught on the CCTV and the police had been issued with the recording.

Information Notices A final example of the proposed signage had been received and after discussion it was RESOLVED that one set of signs be purchased at the present time at a cost of £380.00 – if further sets were required the cost would be £350.00 per set. The clerk to order accordingly

CCTV Initial enquiries had been made with the company who installed the CCTV who said that the equipment required would need to be viewed at a company in Reading – the chairman said that a visit must be arranged. Details of a new system would need to be submitted for example poles for the cameras must not be too high and a decision would need to be taken as to whether or not water is supplied when the trenching is dug.

The Football Club had asked if it would be possible for the council to lower the kerb at the gateway – this would be looked into also the annual presentation evening was scheduled for 19th June.

The Chairman suggested that the Petersfield Road gate should now be locked as, although the layby was no longer there cars were parking further down the road and users were still accessing the park from this entrance. At some point the byelaws must be updated.

70/09 **TO RECEIVE REPORTS ON PARISH OPEN SPACES –**

STORRINGTON ROAD Nothing to report

SUNDERTON MEADOW The Cricket Cub had purchased anew ride on mower and had suggested that there may be a possibility of using it to cut Sunderton Meadow - this would mean that the cut grass could be scattered under the hedgerow, hopefully giving the wild flowere chance to flourish again – the clerk was asked to find out if they could do this, the cost and the insurance implications.

SOUTH LANE MEADOW The minutes of the last meeting and the AGM had been duly circulated

POND The pond was looking healthy although covered in weed – a clear up was scheduled for this coming weekend and a skip had been hired. Cllr Crookshank reported that the Rainbows had visited the pond for pond dipping – Cllr Lamacraft said that she may be able assist with equipment for any future visits.

CHALTON GREEN The clerk had asked the grass cutter to trim back some of the foliage by the seat. At this point the Chairman said that he had been contacted by a Chalton resident who had congratulated the Council on an excellent newsletter, queried the grant for the car park and asked who was responsible for replacing the gate to the churchyard.

NOTICEBOARDS Nothing to report

71/09 **TO RECEIVE WORKING PARTY/COMMITTEE REPORTS**

Receive planning committee minutes - The minutes of the planning committee meeting were accepted. The next planning meeting was scheduled for Tuesday 9th June

Community Forum Notes had been distributed to the members – The Chairman would attend the next meeting as there was a Developers Contributions application pending from the Council for three seats for Peel Park

Newsletter Summer issue being delivered at the moment

Youth Centre Partnership Nothing to report

Any Other Reports Cllr Rodgers reported that there was a strip of grass at the end of Walburton Way which appeared not to have been cut – this would be monitored

72/09 **TO FINALISE CHANGES TO THE COMMITTEES/ WORKING GROUPS AND ELECT A COUNCIL REPRESENTATIVE ON THE SOUTH LANE MEADOW TRUSTEES**

The only remaining vacancy to be filled was for a member to join the South Lane meadow Trustees – Cllr Barker volunteered for this – the clerk would update the list and copy to all members. A new group was formed for the website

The meeting closed at 9.25 p.m.

THESE ARE A TRUE ACCOUNT OF THE MINUTES OF THE MEETING

Signed.....

Dated.....