

**MINUTES OF THE MEETING OF CLANFIELD PARISH COUNCIL HELD IN ST. JAMES CHURCH HALL,
CLANFIELD ON TUESDAY 7TH APRIL, 2009
commencing at 8.10 p.m. (after the Annual Parish Meeting)**

Present: Cllr B. Ahern Chair; Cllr M. White; Cllr B. Foster; Cllr L. Lamacraft;
Cllr P. Rodgers; Cllr D. Newberry

In attendance: the Parish Clerk Mrs Diane Duffy, District Councillor K. Moon and 2 members of the public

30/09 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr M. Nuttall, Cllr P. Turner and Cllr K. Crookshank

31/09 TO CO-OPT A NEW MEMBER FOR THE COUNCIL VACANCY

As there had been no call for an election the Council could fill the vacancy by co-option. The two applicants from the previous vacancy had remained standing for co-option – no further applications had been received – neither applicant was present at the meeting. Mr Barker was proposed, seconded and with a majority vote was duly co-opted as a new Council member. It was suggested that Mrs Cooper be asked if she would like to be kept informed with regards to future project i.e. youth issues. The Chairman felt that members should consider increasing the number of Councillors as the Parish continued to grow and the method of election.

32/09 TO RECEIVE DECLARATIONS OF INTEREST

No interests were declared

33/09 TO AGREE MINUTES OF THE LAST MEETING

The minutes of the last meeting had been circulated and it was RESOLVED that they be accepted and duly signed as a correct record.

34/09 TO RECEIVE CORRESPONDENCE LIST

RoSPA – confirmation of annual inspections due to be carried out in May

Clanfield Voluntary Care Group – AGM was 1st April

Butser News (2) and crime figures for Clanfield

Veolia - price review – waste disposal (pond filter) will increase by £5/tonne and transport rates to increase by 3.5% from 1st April

Horndean Technology College – Joint management committee minutes

EHDC - Community Safety Bulletin

South Downs National Park – information from planning officer

Saved Policies Application - Letters to Principle Planning Officer from Government – Planning and Compulsory

Purchase Act 2004 East Hampshire Local plan second review 2006 list attached

Designated PPO consultation period until 27th April

Buriton / QECP Cycle Trail walk

101 Update – letter to Chief Executive

Community Forum bulletin

Details of training sessions for Freedom of Information Act 2000 – 4 dates available – clerk will attend

Guidance on public speaking at Planning committee

HCC - Agenda for HATS 17th March;

Potholes Repair programme – reporting potholes information

Reception for Parish and Town Councils 17th April, 2009 – all were informed

Hampshire Now Magazine

Doorstep Crime – Bogus Charities and Health Chocolate Scam

HALC - Details of communications awards : best website and best Newsletter

Correspondence contd.....

LAIS - Working Together – public services on your side; S.76 Local Government Public Involvement in Health Act 2007; Local Spending Reports;
Clerks Conference reports - Code of Conduct; Freedom of Information; Friday updates
Green Spaces open meeting
NALC AGM Motions by 15th May
NALC - chairman’s report ; Minutes from : National Councils Review; Larger councils committee; Policy committee; Special Executive committee
NALC/SLCC - joint liaison group minutes;
SLCC - Larger councils conference;
Course on Common Land; Village Greens and Rights of Way
Rural Services Rural forum newsletters
Solent/South Downs Groundwater Briefing Note
Winchester City Council – LDF Newsletter; Living Paintings;
Central Southern England Blue Badge Training course
University of Gloucester – Community engagement and Governance course.
Information commissioner – DVD advice on the Freedom of Information Act
RBS – training sessions;
CCP Groundcare – advertising;
Lexis Nexis advertising
Some of the above are via e.mail
Documents: The network; Fieldwork; The Voice; HALC Local Council News; Local council Review; Community Action News; Partners magazine; The Clerk; Community First Newsletter; EHDC Press Releases;

OPEN FORUM 8.17 p.m.

A question was asked – have the Council heard anything from the Q.A. hospital regarding transport –nothing HCC had been contacted regarding poster on lampposts, telegraph poles – reply awaited. Cllr Moon raised the issue regarding extending the CCTV cameras to cover the skate ramp area as there was a BBQ fire under the ramp at the weekend. He said that the necessary funding was still available for an extension of the scheme and he strongly recommended that the Parish Council consider a possible extension because he had concerns regarding the council’s position should an injury occur. A councillor asked “why wait” and it was explained that it had been agreed the last time the matter had been discussed that a further resolution would be required prior to any enhancement. Another councillor queried if it could be revisited because of the 6 month rule and the chairman said that the previous decision was more than 6 months ago and he would ask that it be put on to the agenda for the next meeting.

MEETING RECONVENED 8.20 P.M.

35/09 TO RECEIVE DISTRICT AND COUNTY COUNCILLORS MONTHLY REPORTS/UPDATES

Councillor Moon reported on the meeting held today with the planning consultant for the proposed developments in Green Lane – he stated that this proposal would run to 2012 – standard of houses at that time would be level 4 and it was considered that they should be level 4 now. Issues regarding the site / access / flooding etc. all had to be considered. The consultant wants the Parish on side. The Parish Plan will be incorporated into the Development Brief as much as possible.

36/09 TO UPDATE ON THE GREEN LANE DEVELOPMENT BRIEF

Item moved forward on the agenda. The Chairman reported that he agreed with Cllr Moon and he felt that the consultant appeared to be even more understanding of the villagers reservations than the planning officers. The development regarding the South Downs National Park focused their minds meaning the extension of the new village has got to be right. The consultants studies would be carried out and the results available within 6-8 weeks and it would be fundamental that it was sympathetic to the village. Conversation ensued regarding the finer details

Green Lane Development Brief contd.....

of the Brief which would change over the coming weeks as information was included – it was agreed that a review of the infrastructure was critical.

37/09 **FINANCE**

To receive the year end financial report

The provisional year end figures had been produced showing a closing balance of £210887.33 this included unspent funds for ongoing projects and a large VAT refund received following the play equipment purchase

To receive list of payments

Cheques totalling £2610.06 had been issued since the last meeting and cheques totalling £7031.82 were submitted for payment – it was RESOLVED that the payments be duly accepted. List of payments attached to the minutes for members.

To consider the clerks salary increase as agreed by governing bodies following previous interim increase

The interim agreement of 2.45% had been granted in October – the final clerks salary settlement had been agreed which settled on a total increase of 2.75% therefore a .3% was required backdated to April 2008 – members agreed to the increase to bring the clerk into line with the recommended salary. The Chairman said that the clerks working hours may need to be increased from 22 hours per week

To consider grant application from Clanfield Twinning Association

The Clanfield Twinning Association had applied for a grant to assist with the forthcoming visit – it was stated that the Association do raise funds themselves, but there was a shortfall, unlike the French they are not government grant funded. After discussion members RESOLVED to support the Association to the sum of £300.00

To consider application from Hants County Youth Band

It was considered that the Hampshire Youth Band offer a valuable service and it was RESOLVED that they be supported to the sum of £50.00 towards the purchase of instruments

38/09 **TO DISCUSS THE WAY FORWARD/UPDATE ON THE PARISH PLAN**

The latest draft is on the Website and the Action Plan is being put together. The Chairman said that there was more information to come particularly in relation to the development brief and although the plan was at an advanced stage it could not yet be completed. Cllr Moon said that it must be completed to be included in the Development Brief. It was stated that the Parish Plan covers wider issues than just Green Lane. After discussion it was agreed that as the Development Brief would be presented to the Community Forum meeting on 9th June the plan needed to be completed or at least the draft if not the final plan. The consultant working on the landowners behalf estimated that it would take 6 – 8 weeks to carry out his studies before producing his results. After the June meeting the public would be consulted with regards to the Development Brief – it was considered sensible for a public meeting to be hosted by the EHDC planners and the consultant. Issues such as the South Downs National Park and Green Lane roundabout, transport and parking were voiced – these issues would be covered under the review of infrastructure etc. and should be part of the Transport Strategy which would be included in the outline brief. It was stated that public consultation would take place for 28 days after the June Community Forum meeting – before EHDC adopted the Brief and the Parish Plan – they were impressed with what Clanfield has done and would be using this as a Model for future Plans. The Chairman reported that he had invited the Head of Planning to attend the May meeting to give an update on the Brief. It was stated that a date should be set for the final Parish Plan production – members were asked to study and communicate with their working groups and final returns made to the Steering Group by the end of April, it was agreed that as the Plan is a living document changes could be fed in to it – it was agreed that the final plan could be available for adoption at the June Council meeting and then presented to the Community Forum on 9th June.

39/09 **TO DISCUSS PROPOSED AREA ACTION GROUPS**

The Chairman had attend a meeting In February which stated that there was to be a change in the way that developers contributions could be spent – future funds would be pooled and the funds would not be just for individual village use but based on Areas for some schemes, it was considered that as smaller Parishes had little or no development they had no way of funding schemes as did the larger parishes, so the Cabinet would control the contributions for the strategic benefit of the entire District. It was considered that if funds were not spent then the Developers could ask for them to be returned. Chairman recommended that CPC participate and it was agreed that representatives from the Council for the Area Action Group would be Cllr Ahern, Cllr Foster and Cllr Rodgers. The next meeting is scheduled for 19th May 6 – 6.30 p.m. at Rkadia.

40/09 **TO UPDATE ON THE PARISH WEBSITE**

There had been some changes – each council member had their own e.mail address – feedback is required from members – if none is received then Mr Barker will assume that everyone is happy with it. Content and information is required. Members were asked to look at the website with a view to adopting formally in May – the EHDC link would be included.

41/09 **TO DISCUSS ISSUES REGARDING PEEL PARK:**

- a. Skate Ramp There had been a small fire under the ramps – started by a BBQ – the fire service had put out the fire as they had been called by a resident. Nothing further had been heard from contractors regarding replacement ramps – clerk was continuing to chase.
- b. Play Equipment The play equipment was being well used. Regular inspections carried out and nothing untoward had been reported.
- c. Pavilion CCTV system working – the security lights needed some attention – this was in hand.
- d. Information Notices The clerk had chased the company with no response – no barbecues would be added to the signs – hopefully there would be further information by the next meeting
- e. Seats Two new oak seats had been installed – one to replace the old one by the play equipment and the other to replace the one which was broken by the contractor - the account had been forwarded to them for payment.

42/09 **TO RECEIVE REPORTS ON PARISH OPEN SPACES**

STORRINGTON ROAD Nothing to report

SUNDERTON MEADOW There were fence issues following the BTCV works carried out which the clerk was attempting to resolve.

SOUTH LANE MEADOW A notice had been put up regarding the dog fouling and the majority of users are horrified that the meadow may be made dog free – the Trustees AGM was scheduled for 18th May

POND The Chairman and clerk had met with representatives from Medstead who have a similar pond requiring refurbishment. They were given the brief from the pond and had to take it back to their members who were not in unanimous support. A working day was needed to carry out some work to the pond – it was hoped that this would be scheduled for early May (Councillor Rodgers left the meeting at 9.45 p.m.)

CHALTON GREEN - Nothing to report

NOTICEBOARDS The Chairman hoped to have some information by the next meeting

43/09 **TO RECEIVE WORKING PARTY/COMMITTEE REPORTS**

Receive planning committee minutes - The planning committee minutes were duly accepted. The next meeting was scheduled for 14th April

Community Forum The next meeting is scheduled on 14th April to be attended by Cllr Foster

Newsletter The next issue needs to include the Chairmans Annual Report and also for the Parish Plan summary Date for copy was the end of April.

Youth Centre Partnership Nothing to report

Any Other Reports The clerk and Cllr Crookshank had attend the Power of Wellbeing meeting in Petersfield – the clerk had submitted a report and it was considered that Clanfield PC did not meet the required criteria to use this power at the present time.

The meeting closed at 9. 50 p.m.

THESE ARE A TRUE ACCOUNT OF THE MINUTES OF THE MEETING

Signed.....

Dated.....